



## Assessment Checklist

### Things to Remember When Coming for an Assessment:

- Be prepared to stay approximately 1 -2 hours for the entire assessment process. However, if your assessor is attempting to apply for state funding for your treatment, it may take up to 3 hours. Do not bring children with you.
- Come 15-20 minutes before appointment time to complete initial paperwork.
- Bring all required paperwork (especially DWI including BAC at time of arrest, court/arrest related), all medication, and current Medicaid or insurance card. If you do not have your documentation, you will need to obtain a copy of it from the county clerk's office. If your records are no longer available, you will need to obtain a written statement from the clerk's office saying that the records are not available.
- If you have been assessed elsewhere, you must have documentation from the prior assessor including the date of your assessment and the treatment or education recommendation. DWI assessments are valid for 6 months. If you have not entered treatment within 6 months of your assessment, a new assessment will be required.
- Call to let us know if you are unable to keep your appointment.
- Bring your driving record if your assessment is related to DWI
- Bring assessment fees:
  1. General \$100
  2. DWI \$100 for each outstanding DWI
  3. Out of State DWI (call first; fees vary)Note: You must bring required paperwork from the other state.

Call 828-254-2700 or toll free 877-678-2696. We're here to help.